

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **MAY 8, 2013**

Committee Members Present:

Supervisors	Conover
	Taylor
	Sokol
	Monroe
	Bentley
	Wood
	Kenny
	Frasier

Committee Member Absent:

Supervisor	Merlino
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Others Present:

Kevin Geraghty, Chairman of the Board
Martin Auffredou, County Attorney
Joan Sady, Clerk of the Board
JoAnn McKinstry, Assistant to the County Administrator
Frank Thomas, Budget Officer
Supervisors Loeb
Mason
Montesi
Mike Swan, County Treasurer
Jeffery Tennyson, Superintendent of Public Works
Bud York, Sheriff
John Strough, Town of Queensbury Councilman
David Rosebrook, Town of Lake George and Town of Bolton Assessor
Deanne Rehm, Town of Lake Luzerne Assessor
Don Lehman, *The Post Star*
Nicole Livingston, Second Deputy Clerk

Mr. Conover called the meeting of the Finance Committee to order at 9:36 a.m.

Motion was made by Mr. Taylor, seconded by Mr. Kenny and carried unanimously to approve the minutes of the April 10, 2013 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Action Agenda review, Mr. Conover stated Item 1 were the requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Monroe, seconded by Mr. Kenny and carried unanimously to approve Item 1 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover advised Item 2 was a referral from the Human Services Committee, Employment & Training Administration, requesting to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$4,050 to reflect receipt of Federal funds to reimburse training for dislocated workers through the Trade Adjustment Act.

Motion was made by Mr. Sokol, seconded by Mrs. Wood and carried unanimously to approve Item 2 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover stated Item 3 was a referral from the Occupancy Tax Coordination Committee, requesting to appropriate funds from the Occupancy Tax Reserve (A.881.00) to the following codes:

- A.1620 413 Buildings Repair & Maint.-Bldg/Property in the amount of \$800 to install plexiglass over town posters;
- A.6417 470 Tourism Occupancy-Contract in the amount of \$25,000 to assist the Lake George Regional Chamber in updating/running the Exit 17 Information Center;
- A.6417 469 Tourism Occupancy-Other Payments/Contributions in the amount of \$39,827 to pay towns, City of Glens Falls and Village of Lake George the 25% allocation due to the increase in occupancy tax collections; and
- A.6417 480 Tourism Occupancy-Special Events in the amount of \$2,500 to fund the Village of Lake George's Save Our Lake Blues Festival.

Mr. Kenny requested a separate vote on the request to appropriate funds from the Occupancy Tax Reserve in the amount of \$800 to install plexiglass over the town posters.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried by majority vote, with Mr. Kenny voting in opposition, to authorize the appropriation of funds from the Occupancy Tax Reserve in the amount of \$800 to install plexiglass over the town posters. The necessary resolution was authorized for the next Board meeting.

Motion was made by Mr. Kenny, seconded by Mrs. Frasier and carried unanimously to approve Item 3 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover expounded Items 4A through D were referrals from the Public Safety Committee. Items 4A and B, he said, were referred from the Office of Emergency Services. He noted Item 4A was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$29,003 to reflect the correct budget codes for Local Emergency Management Performance Grant (LEMPG) funding. He added Item 4B was a request to amend the 2013 County budget to decrease estimated revenues and appropriations in the amount of \$29,003 to reflect the correct budget codes for LEMPG funding.

Motion was made by Mr. Sokol, seconded by Mrs. Wood and carried unanimously to approve Items 4A and B as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover apprised Items 4C and D were referred from the Sheriff & Communications. He stated Item 4C was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$1,000 to reflect monies received from Warren/Washington County DWI Victim Impact Panel.

Motion was made by Mrs. Wood, seconded by Mrs. Frasier and carried unanimously to approve Item 4C as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover pointed out Item 4D was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$73,558 to reflect monies received from Glens Falls Dispatch Consolidation Grant.

Motion was made by Mrs. Wood, seconded by Mrs. Frasier and carried unanimously to approve Item 4D as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover asserted Items 5A through F were referrals from the Support Services Committee, County Administrator. He remarked Item 5A was a request to transfer funds in the amount of \$103,445.83 from various departmental budgets to the Contingent Fund as a result of new Union contracts and changes in non-bargaining benefits.

Motion was made by Mr. Taylor and seconded by Mr. Bentley to approve the request as presented.

Mr. Monroe questioned why the funds were being appropriated into the Contingent Fund and JoAnn McKinstry, Assistant to the County Administrator, explained the Contingent Fund had been reduced by that amount and put into the hospitalization codes of the various departments; however, they had anticipated that the Union contracts would be approved; thereby resulting in a savings in hospitalization costs. Mrs. McKinstry noted this action would return those funds to the Contingent Fund.

Mr. Conover called the question and the motion was carried unanimously to approve Item 5A as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover stated Item 5B was a request for a Contingent Fund transfer in the amount of \$109,262 to various departmental budgets to cover salary adjustments. He added Item 5C was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$10,652 to reflect transfer of funds from the Contingent Account. He advised Item 5D was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$811 to reflect transfer of funds from the Contingent Account.

Motion was made by Mrs. Frasier, seconded by Mr. Bentley and carried unanimously to approve Items 5B through D as outlined above, and the necessary resolutions were authorized for the next Board meeting.

Mr. Conover stated Item 5E was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$2,596 to reflect transfer of funds from the Computer Reserve Fund. He added Item 5F was a request to appropriate funds in the amount of \$31,131 from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried unanimously to approve Items 5E and F as outlined above, and the necessary resolutions were authorized for the next Board meeting.

Mr. Conover announced Item 6 was for Finance Committee action which was required on the following items as approved by the Personnel Committee: Item Nos. 1B, 4A, 6 and 7A.

Motion was made by Mr. Bentley, seconded by Mrs. Wood and carried unanimously to approve Item 6 as outlined above.

Mr. Conover referred to Item IV. Topics to be reported on/discussions/updates and noted Item 1 was the Response to the Budget Analysis Report from the County Treasurer as prepared by the County Administrator, which would be emailed when completed.

There being no further business to come before the Committee, on motion made by Mr. Bentley and seconded by Mrs. Wood, Mr. Conover adjourned the meeting at 9:46 a.m.

Respectfully submitted,

Nicole Livingston, Second Deputy Clerk